

**Subject:** Request for Approval to Volunteer with Dental Lifeline Network's DDS Program

Dear [Leader's Name],

I hope you are well. I am reaching out to request approval to volunteer with Dental Lifeline Network's (DLN) Donated Dental Services (DDS) program, a national nonprofit organization that provides comprehensive dental care to individuals who have no other way to access treatment.

### **Who DDS Serves**

DDS provides life-changing dental care to older adults, individuals living with disabilities, and people who are medically fragile and cannot afford the dental treatment they desperately need. Additionally, veterans who meet DDS eligibility qualifications are prioritized—offering our profession a meaningful way to support those who have served our country. These are some of the most vulnerable members of our community, and addressing their oral health needs truly transforms their quality of life.

### **How the DDS Program Works**

The DDS model is designed to make volunteering simple, flexible, and completely cost-free for participating clinicians:

1. **Apply** – A potential patient applies to the program through a DDS application.
2. **Screen** – A DDS coordinator reviews and screens the applicant for eligibility.
3. **Match** – A qualified patient is matched with a volunteer dentist.
4. **Treat** – The volunteer dentist treats the patient in their own office, on their own schedule.
  - The general dentist creates the treatment plan and oversees care, with specialist support coordinated when needed.
  - Volunteers never pay out of pocket.
  - Dental labs donate necessary fabrications.
  - Specialists donate services if referrals are required.
5. **Flexible commitment** – Volunteers may decline any case that is not a good fit, and DLN only requests each volunteer commitment to treating one patient per year.

DDS coordinators handle all administrative steps—including screening, communication, and logistics—so the volunteer experience is streamlined and efficient.

### **Why I'm Requesting Approval**

Participating in the DDS program aligns strongly with our organization's core values of compassion, service, and community impact. Many DSOs across the country partner with DLN and fully support their clinicians volunteering through DDS because:

- There is no financial cost to the dentist or the organization.
- It highlights our commitment to community health and access to care.
- It strengthens team morale and reinforces our mission-driven culture.
- It provides meaningful, life-changing care to people who would otherwise go without.

With your approval, I would like to volunteer as part of the DDS program and help provide essential treatment to one patient per year through this reputable national organization.

I would be happy to share additional information, answer questions, or connect you directly with a representative from DLN if helpful. Thank you for considering my request. I truly believe this opportunity reflects positively on both our profession and our organization, and I would be grateful for your support.

Warm regards,

[Your Name], [Your Credentials]

[Your Practice Name & Location]

[Your Contact Information]